

**MINUTES** of the Meeting of the  
**CHILTERN CREMATORIUM JOINT COMMITTEE**  
held on **18 JULY 2012**  
at **CHILTERN DISTRICT COUNCIL**

**PRESENT:**

Councillor	M R Smith	Chiltern District Council	- Chairman
“	Ms K S Wood	Wycombe District Council	- Vice-Chairman
Councillors:	B Roberts	Aylesbury Vale District Council	
	D Thompson	Aylesbury Vale District Council	
	N M Rose	Chiltern District Council	
	D Carroll	Wycombe District Council	

**1 ELECTION OF CHAIRMAN**

It was moved by Councillor D Thompson, seconded by Councillor D Carroll and

**RESOLVED -**

**That Councillor M Smith be elected as Chairman of the Joint Committee for 2012/13.**

**2 APPOINTMENT OF VICE-CHAIRMAN**

It was moved by Councillor D Carroll, seconded by Councillor D Thompson and

**RESOLVED -**

**That Councillor Ms K Wood be appointed as Vice-Chairman of the Joint Committee for 2012/13.**

**3 MINUTES OF PREVIOUS MEETINGS**

The Minutes of the meeting of the Joint Committee held on 24 January 2012 were agreed and signed by the Chairman as a correct record.

The Minutes and resolutions of the Joint Committee held on 21 June 2012 were received, and the recommendations in Minutes 7 and 9 were adopted.

**4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

## 5 57TH ANNUAL REPORT

Members noted that this item was due to be considered at the last meeting, but due to the meeting being inquorate the item had been deferred. In accordance with Standing Order 7 the Joint Committee received the Fifty Seventh Annual Report which covered a number of issues including:

- The number of cremations;
- Disposition of Cremation Ashes;
- Commemoration;
- Fees;
- Staff;
- Cremations Emissions Abatement and Heat Recovery;
- Proposed Crematorium: Aylesbury; and,
- Crematorium Buildings and Maintenance of Grounds

### **RESOLVED -**

**That the Fifty Seventh Annual Report of the Chilterns Crematorium Joint Committee be formally approved and adopted.**

## 6 EXCLUSION OF THE PUBLIC

### **RESOLVED –**

**That under Section 100(A)(4) of the Local Government Act 1972 the Public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.**

## 7 SITE SEARCH: AYLESBURY CREMATORIUM

A feasibility study had confirmed the need for a crematorium in Aylesbury, and the Joint Committee at the meeting on 24 February 2010 resolved to build a crematorium themselves. Since this time an extensive site search had taken place, and the Joint Committee agreed at the meeting on 24 January 2012 to widen the search area further. A summary of all the sites considered to date were noted, and Members considered the site identified in paragraph 52.10 of the report in more detail.

A series of plans and sketches of this site were circulated at the meeting. There was concern regarding the location of the site in light of its proximity to a number of other high profile developments in the area, however the site did satisfy many of the requirements. The landscaping options at the site were noted. Preliminary discussions had been held with the owner of the land to explore the opportunity to secure an option on the site, which would support the business case for a crematorium and enable further detailed design work

to be undertaken. The potential timescales involved were noted. The timing of any public announcement regarding the specific location of the site was also considered important. The various options available to the Joint Committee were then discussed, and following which it was

**RESOLVED -**

**That in principle the acquisition of an option on the site located in Aylesbury, identified in paragraph 52.10 of the report, be approved.**

**8 DATE AND TIME OF NEXT MEETING**

It was agreed that the next meeting would be held on Thursday 27 September at 4.00pm (Chiltern District Council).

**The meeting ended at 4.38 pm**